APPENDIX B

MILSCAP TELECOMMUNICATION AND SUPPLEMENTAL ACCOUNTING INFORMATION

This appendix addresses both MILSCAP telecommunications details and the details of the unique Service requirements for the use of Supplemental Accounting Classification data in both the abstract and the Contract Payment Notice processes in MILSCAP.

APPENDIX B1

MILITARY STANDARD CONTRACT ADMINISTRATION PROCEDURES (MILSCAP)
TELECOMMUNICATION PRECEDENCE GUIDE

DOCUMENT IDENTIFIER CODE	NORMAL PRECEDENCE	DURING MINIMIZE 1/	CONTENT INDICATOR CODE 2/
PAA, PAB, PAC, PAD, PAE, PAF, PAG, PAH, PB1, PBA, PBB, PBC, PBD, PBE, PBF, PBG, PBH, PE1 , PEA, PEB, PEC, PED, PEE, PEF, PEG, PEH, PEK, PFK	ROUTINE	ROUTINE	_MAZ
PJA, PJB, PJJ, PJR, PK9, PKX, PKZ	ROUTINE	ROUT INE	_MCZ
PK5 , PKN, PKP	ROUTINE	ROUT INE	_MDz
PV1 , PV2 , PV3 , PV4 , PV5 , PVA	ROUT INE	ROUTINE	_MEz
OTHER THAN ABOVE	ROUTINE	ROUTINE	_MFZ

1/ See footnote on next page.

2/ The Content Indicator code is four positions. The first position is assigned by the sending communications center in accordance with the AUTODIN Operating Procedure, JANAP 128.

Footnote 1 from previous page:

When an emergency situation authorizes MINIMIZE, the first priority for electronic traffic is that it must be essential. Essential traffic is defined in Allied Communication Publication 121 as traffic that "... must be, transmitted electrically in order for the command/activity concerned to avoid a serious detrimental impact on mission accomplishment or safety of life." Therefore, the local commander has the final authority to determine which telecommunication traffic will be released. MILSCAP traffic that cannot be dispatched electronically should not be held for more than a day. It should then be sorted by addressee and mailed.

DLA regulation 4630.2, Reduction and Control of Telecommunications Traffic in an Emergency (MINIMIZE), exempts all DLA issued MILSCAP transactions from the restrictions of MINIMIZE.

MILSCAP traffic from the Services should be given similar consideration, wherever possible; especially transactions issued by receiving activities, because these will affect payments to contractors. Navy does this now in Naval Warfare Publication 4, a document involving MINIMIZE. Army (AR 25-10, Reduction and Control of Information Transfer in an Emergency (MINIMIZE) and Air Force (AF 700-7, Information Processing Center Operations Management) MINIMIZE regulations do not address MILSCAP transactions.

Whenever possible, local commanders are encouraged to authorize MILSCAP data to be transmitted during MINIMIZE conditions. Because MILSCAP data are contained in system generated transactions, they are not manually processed. This authorization is best given as a pre-emergency decision that includes the prepositioned "MINIMIZE Considered" statement allowing MILSCAP transactions to flow (with routine precedence) during the MINIMIZE condition.

Questions concerning this policy should be addressed to the appropriate Service/Agency MILSCAP representative identified in chapter 1 of this manual.

APPENDIX B2

LOCATION OF SUPPLEMENTAL ACCOUNTING CLASSIFICATION IN MILSCAP

Position 39-74 of the PAC Record equals position 44-79 of the PV1 Record.

RECORD POSITIONS	DATA ELEMENT	DATA CONFIGURATION	REMARKS
ARMY			
39	Program Year	Alphanumeric c	May be blank.
40-41	General Operating Agency Code	Alphanumeric	See AR 37-100 (reference (t)) -paragraph 2-4. "
42-45	Allotment Serial	Alphanumeric	Right justify and prefix with zeros. May be blank.
4 6-52	Program Element /Budget Project	Alphanumeric	Left justify and suffix with blanks. May be blank.
53-56	Element of Expense/Object Class	Alphanumeric	Left justify and suffix with blanks. See AR 37-100 paragraphs 1-13 and 2-2.
57-58	Country Code	Alphanumeric	Leave blank for CONUS, Alaska, and Hawaii. See AR 37-100 for other country codes.
59-64	Fiscal Station Number	Alphanumeric	Enter a code S in rp 59 followed by the appropriate fiscal station number, reflected in AR 37-101-2 (reference (u)) .

RECORD DATA POSITIONS ELEMENT		DATA CONFIGURATION	REMARKS
65-70	Procurement Request Order Number (PRON)	Alphanumeric	For all cost or cost reimbursable type contracts, and those fixed price type contracts for which progress or advance payments are authorized, enter the following data. For all other type contracts, leave blank. Mandatory for activities under jurisdiction of the USA Materiel Development and Readiness and USA Ballistic Missile Defense Systems Commands. For other Army activities, optional Agency use or leave blank.
(65)	Fiscal Year	Numeric	Enter applicable fiscal year as contained in the PRON .
(66-70)	PRON Serial	Alphanumeric c	Enter the five digit serial number of the PRON .
71-74	Reserved		Leave blank.

NAVY

39-41	Object Class	Numeric	Right justify and prefix with zeros.
42-46	Bureau Control Number	Alphanumeric	Right justify and prefix with zeros.

RECORD POSITIONS	DATA ELEMENT	DATA CONFIGURATION	REMARKS
47	Suballotment or Operating Budget Subdivision	Alphanumeric	If not applicable, zero fill.
48-53	Authorization Account ing Activity (AAA)	Alphanumeric c	Right justify and prefix with zeros.
54-55	Transaction Type	Alphanumeric	
56-61	Property Account ing	Alphanumeric	Right justify and prefix with zeros.
62-73	Cost Code	Alphanumeric	Right justify and prefix with zeros.
74	Reserved		Leave blank.

Air Force

39-40	Fund Code	Alphanumeric c	
41	Program Year	Alphanumeric	
42-43	Operating Agency Code	Numeric	
44-45	Allotment Serial Number/Operating Budget Account Number	Alphanumeric	If not applicable, zero fill.
46-51	Budget Program Activity Code (BPAC) / Project-Subproject/Respon-sibility Center (RC)-Cost Center (CC) /Advance Research Project Agency (ARPA) Program	Alphanumeric	BPAC - Left justify and suffix with zeros.

RECORD POSITIONS	DATA ELEMENT	DATA CONFIGURATION	REMARKS
52-57	Materiel Program Code *(MPC)* /RC-CC for RDT&E (Fund Code 28)	Alphanumeric	RC-CC for fund code 28, OAC 47. Four digit MPC in positions 2-5; add zero in positions 1 and 6. Zero fill if MPC/RC-CC is not applicable. Leave blank for open allotment.
58-62	Element of Expense *(E of E)* Subaccount/Record Control Number *(RCN)* - Grant Aid/Modi f i-cation ID/ARPA Order Number/ Reimbursable Order Number *(RON)* /FMS Country Code-FMS Case Code/Budget Authori zat ion Account Number *(BAAN)*	Alphanumeric	E of E in rp 1-3; subaccount in rp 4-5. RCN in rp 1-5. Modification ID in rp 1-5. ARPA order in rp 2-5. RON in rp 1-5. FMS case code in rp 1-2 . Case in rp 3-5 . BAAN in rp 1-3.
63-68	Program Element. Major Force Program for Fund Code 30	Alphanumeric	The significant digit of the major force will be shown in rp 1 for fund code 30. Zero fill non-significant parts of this field.
~69-74	Account ing Station	Numeric	

DLA

39	Reserved		Leave blank.
40-42	Allotment or Sub-allotment	Numeric	Right justify and prefix with zeros.
43	Reserved		Leave blank.

RECORD POSITIONS	DATA ELEMENT	DATA CONFIGURATION	REMARKS
44-48	Program and Cost Account Number	Numeric	Left justify and suffix with zeros.
49	Reserved		Leave blank.
50-52	Object Class	Numeric	Left justify and suffix with zeros.
53-74	Reserved		Leave blank,